

Hope Lutheran Church Council Meeting Minutes
Saturday, October 19, 2024

Present: Peter Clark, Bill Fehr, Shirley Forwell, Gerry Owen, Pastor Terry Richardson, Doug Roszmann, Audrey Strauss, Randi Turner

Absent: John Musgreave, Jan Nilsson

1. Opening Prayer
2. Review of Agenda. Add to correspondence: An email from the ELCIC Group Services Inc was received regarding updating the pastor's salary and benefits. Gerry will look into this when he returns. Add to list of Committee Reports: Call Committee
Move to adopt the agenda with the additional items/s/c.
3. Minutes of Previous Minutes
Move to adopt the minutes of Saturday, September 21, 2024/s/c.
4. Pastor's Report. In addition to the report Pastor added: I recommend to Hope Lutheran Church Council that Kurt Huettmeyer be received as a member of Hope Lutheran Church by Affirmation of Faith. Council voted unanimously in favour. Doug asked Pastor if he needed anything during the transitional period before his retirement. Pastor responded that he has a lot of support, that he feels loved and supported.
Move to receive the report/s/c.
5. Governance
 - a. Ensure annual council review of Constitution and By-Laws. There were no suggestions for changes from the council.
 - b. Ensure Memorial Book is updated and information passed to Altar Guild. Randi will contact the Altar Guild.
 - c. Ensure AGM date is set and the office secretary is informed. Council set the date as Sunday, February 23, 2025. Randi will inform the office secretary.
Move that the AGM is set for February 23, 2025/s/c.
 - d. Ensure timely payroll remittance to Receiver General for prior quarter payroll. Gerry explained that the bank has changed their methods, requiring a second signature, so the remittance had to be done again.
6. Correspondence. An email from the ELCIC Group Services Inc was received regarding updating the pastor's salary and benefits. Gerry has taken care of this.
7. Old Business
 - a. State of the agreement with the builder of the home bordering our property to restore our parking lot after use. Gerry has been in contact with the owner and correspondence is still in process. Gerry will send another letter to ask for a timeline for our property to be restored.
 - b. Volunteer board update. Shirley Forwell has agreed to update and maintain the board. Council discussed the permanent nature of the use of the board. Currently the board is the first thing people see as they enter the church and the volunteer information may not be the most appropriate. Council will continue this discussion when Jan returns.

- c. Consider current church building maintenance required and consider any options. We are currently keeping up with a great deal of volunteer help but long range planning is needed for the transition to a better use of our property in possible partnership(s). Is there an opportunity for a housing project? It was suggested that we consider any potential opportunities.
8. Committee Reports
- a. Continual Learning: Shirley Forwell. Emailed and attached.
 - b. Fellowship/Membership: Bill Fehr. There was no report.
 - c. Financial Stewardship: Jan Nilsson. There was no report.
 - d. Property: Doug Roszmann. Emailed and attached. Doug added his appreciation for the work Gerry has done.
 - e. Witness and Mission: Audrey Strauss. Emailed and attached report highlighting the government matching grant till Oct 27 if marked for CLWR Lebanon.
Move that we donate \$1,000 to CLWR Lebanon Fund/s/c.
 - f. Worship: Peter Clark. Emailed and attached.
 - g. Reconciliation: John Musgreave. Emailed and attached.
 - h. Call Committee: Randi Turner. Emailed and attached. Gerry volunteered to join the committee. Council was asked to think about recommending other church members who would represent the diversity of our church (in age, gender, experience, interests, etc) who may be invited to join the committee.
Move to receive the reports/s/c.
9. Treasurer's Report: Gerry Owen. Emailed and attached. Gerry will talk with the congregation one Sunday to explain that though we have a strong attendance, we could use an increase in our donation.
Move to adopt the report/s/c.
10. New Business. There was no new business.
11. Next Meeting Dates
Executive: Saturday, November 9, 2024 @ 9:30 am
Council: Saturday, November 16, 2024 @ 9:30 am
12. Closing Prayer
13. Adjournment @ 11:06 am

Action

1. **Randi to contact the Altar Guild to ensure that the memorial book is updated.**
2. **Randi to inform the office secretary that the next AGM is to be held Sunday, February 23, 2025.**
3. **Gerry to ensure timely payroll remittance to the Receiver General for quarter payroll.**
4. **Gerry to send a \$1,000 donation to CLWR Lebanon fund**
5. **Gerry to send another letter to the owner of the home bordering our property to confirm a timeline for our property to be restored.**
6. **Gerry to talk with the congregation one Sunday to explain that though we have a strong attendance we could use an increase in our donation.**