

## **HOPE Council Meeting Minutes**

September 18, 2021

Meeting opened with prayer at 9:03 am

Attendees: Jan Nilsson, Gerry Owen, Cynthia Cantelon, Peter Clark, Terry Richardson, Pat Hyslop, Shirley Forwell, Linda Harvey, Audrey Strauss, Curt Satre

### **Agenda**

*m/s/c That the agenda be adopted*

### **Minutes**

*m/s/c That the Minutes of the August 21, 2021 meeting be adopted.*

**Pastor's Report** – written report provided

- Noted that Bishop Greg Mohr will be retiring
- Terry has two weeks vacation remaining and may take one around Christmas.

*m/s/c That we receive the Pastor's Report*

**Executive Report** – written report provided

*m/s/c That we receive the Executive report*

(Order of agenda modified to allow Gerry Owen to present reports early)

**Property Report** – written report provided

- There was some concern expressed about the electrical load if we install special air ventilation apparatus and an ozone generator. This may not be a problem if we do not use the kitchen circuits.
- Audrey pointed out that there is existing air change ducting and fan which may impact discussions with ventilation provider.

**Treasurer's Report** – written report provided

- Some surplus funds at end of August
- Over \$23,000 spent on building improvements
- There has been an expression of willingness by members to help pay for equipment required for the hybrid services.

*m/s/c that we adopt the Treasurer's Report*

## **OLD BUSINESS**

## **COVID Discussion – Reopening and User Groups**

- The COVID team has prepared a handbook of COVID protocols for user groups based on provincial health directives.
- The BC Synod has also sent out some recommended guidelines including a requirement for user groups to sign a liability waiver to include damages resulting from COVID.
- The extra cleaning protocols may require an increase in the time Howard needs to clean the church.
- There will be a requirement to have user groups agree to cleaning protocols.
- With respect to the encouragement of allowing user groups in the church, it was pointed out that Dr. Henry has acknowledged a more deadly pandemic in the province which is resulting from additions.
- N/A and AA User groups will be asked to voluntarily follow Covid Protocols of wearing facemasks and getting vaccinated to help protect themselves and others using the facility.

*m/s/c That we approve the use of the church by user groups subject to:*

- *compliance with Provincial Health Orders for groups, and*
- *signed waiver of liability as part of user contract as recommended by BC Synod, and*
- *acknowledge COVID cleaning protocols which shall not be in excess of the provincial standards.*

*m/s/c That we authorize and additional two hours for Howard to complete the extra cleaning to accommodate the COVID protocols.*

*m/s/c That we increase the liability insurance from \$1 million to \$15 million at a cost of \$600 annually as recommended by our insurer to account for possible COVID claims.*

COVID updates will be a standing agenda item for Council as long as needed.

## **Criminal Records Checks (CRC)**

- Jan has amended the policy for vulnerable persons to provide a checklist of who has completed the CRC.
- Pat will be asking the insurance agent whether failure of one council member to have completed the CRC would void insurance if a case was brought against another member of council who had completed the CRC.

## **Committee Reports**

Continual Learning – written report provided

Worship - written report provided

Property - written report provided

Fellowship/Membership – no report

Finance/Stewardship – no report

Witness/Mission – no report

*m/s/c that reports be accepted as presented*

### **New Business**

Synod Convention

- Glenn Harvey to be the representative from Hope at the Synod convention next month.

Funds from Synod as response to the receipt of proceeds from sale of Synod properties

Hope has not taken the funds yet with the thinking that other congregations may have a greater need. It was noted that the Synod has sufficient funds for Hope as well as other congregations. There was some discussion about what we would do with the funds. Should they be used for community outreach such as support for local First Nations, Loaves and Fishes, a community garden, assistance for homeless or other local need, or should they be used for help with all the building construction that has been done and to assist with the expenses to establish the hybrid ministry? There was not time to review this, and the Witness and Mission committee can ponder.

*m/s/c that we request the funds from the Synod.*

Insurance update

- There was an inventory from 2008 available which needs to be updated for insurance coverage.
- Trying to secure square footage of building to estimate replacement cost.

Meeting adjourned at 11:00

Curt Satre

Secretary